

MINUTES OF NRPA EXCO MEETING
27th October 2020

PRESENT	Chair	Brad Bing (BB)
	Planning	Jon Lijnes (JL)
	Treasurer	Rob Speedy (RS)
	General	Brendan Jenman (BJ)
	Communication	Ingrid Altmann (IA)
BY INVITE	General Support	Kelly Burke
	Admin Support	Joffy Mills (JM)
	Communication support	Barbara Elshove
	NEAG	Stephen Cruickshank (SC)
		Rob Anderson
APOLOGIES	Civic	Sharon Long (SL)
	Admin Support	Angela Gomes
	Planning support	Neil Potgieter (NP)
	Communication support	Leanne Mitchell (LM)

WELCOME AND INTRODUCTION DONE BY CHAIRMAN

Special welcome to Kelly Burke who assists with communication.

DISCUSSION POINTS

- **2020 AGM Feedback**

- All the proposed members were voted in by a majority vote.

Exco members for 2020-2021:

Chair: Brad Bing

Civic: Sharon Long

Planning and Land Use: Jon Lijnes

Communication: Ingrid Altman

Treasurer: Rob Speedy

General: Brendan Jenman

- The brief simplistic reporting in a timeous manner were received well.
- Lack of communication to the community remains problematic. Need to raise community awareness about what it is that the NRPA do.
- 2021 AGM to take place before May 2021.
- Focus on the Vision 2030 goals in the next 6 months leading to the next AGM.

- **Alien Vegetation**

- Karoline Hanks agreed to take on the champion role to clear all Alien Vegetation.
- NRPA agree to support and facilitate the initiative on private land.

<i>ACTION ITEM</i>	PERSON RESPONSIBLE	DEADLINE
<i>Post visual presentation of SDP for members to view on website</i>	SL/LB/BJ	29 Sept
<i>Sharon to meet with Karoline to discuss Alien clearing on private land</i>	SL/KH	November
<i>Find alien vegetation expert to do 5 min presentation to be published on website.</i>	SL/RA/KH	2021
<i>Follow up with Jeremy Croudace in regards to Alien Vegetation booklet</i>	SL/KH	2021

- **SanParks meeting**

- Meeting with Gavin Bell led to better mutual understanding and improved relationship.

- The Wetlands, Poaching, Compost bins, Plastic whale, Beach clean-up and Aliens were some of the issues discussed.
- SanParks received limited funding during Covid-19.
- Follow up meetings will be held to strategize and discuss scheduling on SanParks and Private land for Alien clearing.

<i>ACTION ITEM</i>	PERSON RESPONSIBLE	DEADLINE
<i>Write and publish an article on the wetlands</i>	IA/LM	November
<i>Drive and organise community clean-up of wetlands</i>	NRPA/NEAG	November

MATTERS ARISING FROM PREVIOUS MINUTES

- **Vision 2030: Circular Economy**
 - Establish the revenue and the value tourism contributes to Noordhoek and surrounding areas.
 - Approach guest houses, restaurants, small businesses that rely on tourism for supporting material.

<i>ACTION ITEM</i>	PERSON RESPONSIBLE	DEADLINE
<i>Brainstorm and prepare the survey for circular economy information</i>	SS/BJ/JM	October
<i>Brainstorm campaign to collect e-mails addresses for Noordhoek residents (Brad Conarroe will assist)</i>	BJ/JM/IA	October
<i>Research coffee voucher possibilities</i>	IA	October
<i>Distribute survey to households and businesses in Noordhoek valley via various channels (FB; WhatsApp; mailchimp)</i>	BJ/JM/SC	Sept/Oct
<i>Populate the data from the Circular economy survey</i>	SS	Jan 2021

- **Bus Shelters Design:**
 - Waiting on reply

<i>ACTION ITEM</i>	PERSON RESPONSIBLE	DEADLINE
<i>Follow up with CoCT about design presented</i>	BB	November
<i>Do final cost analysis when approved by CoCT</i>	BB	On hold
<i>Prepare and send fundraising letter for bus shelters</i>	IA	On hold

PLANNING

Jon Lijnes will lead the Planning team for the next year.

Sharon has handed over to JL

- **Proposed Action Plan:**

- JL to set up planning subcommittee comprising JL, NP, JS, MC + JM (Mapping) and will approach GdeM.
- JL has had a meeting with Simon LC and discussed future collaboration regarding all current and potential issues as well as strategy regarding co-ordinating with the City officials and politicians.
- JL to contact Bridget O Donohughe regarding Heritage sites inside the NRPA area.
- JL to liaise with JM regarding mapping updates and distribution.
- Prepare information sheet on SDP.
- Look at Zoning schemes and overlays to make decision following lawful regulations.
- NRPA actions and decisions regarding zoning and land-use need to be consistent.
- Encourage landowners to follow lawful procedures.
- Identify potential development and encourage the landowners to take the 2030 vision into consideration.
- Initiate dialogue, be informative and supportive where any developments are in line with the vision.
- Develop a planning status report to be circulated and updated monthly.
- The NRPA will only carry out direct interventions regarding developments within its boundary.
- It was noted that the NRPA Eastern boundary does not extend past the eastern boundary of Lake Michelle.
- JL will attend the next FSPCF meeting on 10th November.

- **Active Planning issues:**

- **Generation School:**

Awaiting reply.

JL to report on possible mitigation regarding this development. A separate report will be distributed.

- **Houmoed Phase 2:**

Awaiting reply.

As this development is outside the NRPA boundary, the NRPA will not actively engage, but will provide support as necessary.

JL to report on possible mitigation regarding this development. A separate report will be distributed.

- **Houmoed Phase 1:**

The appeal has been dismissed. Next step is to determine if the case is strong enough to go to High Court. In parallel with that the water use licences will be challenged as well as approaching the Premier of the Western Cape, Mr Alan Winde on the matter.

As this development is outside the NRPA boundary, the NRPA will not actively engage, but will provide support as necessary.

JL to report on possible mitigation regarding this development. A separate report will be distributed.

- **Potential Planning issues:**

- **Chapmans Peak Caravan Park subdivision**

The NRPA received a note from a resident saying he has seen quite a few adverts in the real estate media for a big development on the Chapmans Peak caravan park site. They are proposing some 25 sites which are well below the zoning scheme (rural zone) erf size limits. Apparently plots down to 500m² in size. So far the NRPA has not been approached for any comment on their development plans.

- **Erf 3476**

The City has taken action to stop the illegal commercial use of the site.

JL has initiated dialogue with the landowner (Steve Meighan) and advised him of potential ways forward for him to establish a Reptile Education Centre and Reptile Sanctuary on the site.

SM agreed to investigate an alternative site for the Food Trucks.

Reports on these interactions as confirmed by SM have been distributed to EXCO members.

Exco members agreed that the creation of a Reptile Park (as envisaged by SM), without creating any commercial activity on the site, would be in line with the vision as it could support Eco-Tourism. The site should not be allowed to be rezoned with business rights.

JL recommended that SM be invited to make short presentation regarding the proposed Reptile Sanctuary at next Exco.

- **Caravan Park sub-division**

To be monitored

- **Lake Michelle Retirement village on wetlands**

To be monitored

- **Subdivision 6 Hoek street**

To be monitored

- **Pepper street**

To be monitored

- **Cell phone towers and 5G**

To be monitored

- Cape Point Vineyards development
To be monitored
- Jakes Restaurant limited seating and erection of Bollards.
To be monitored
- Erf 4834 RE
To be monitored
- Other zoning or Vision 2030 Opportunities and Threats
To be identified

<i>ACTION ITEMS</i>	PERSON RESPONSIBLE	DEADLINE
<i>Set up planning sub committee</i>	JL	November
<i>Prepare Planning Reporting Template</i>	JL	November
<i>Commence with Mapping System</i>	JL	November
<i>Invitation to SM for presentation</i>	JL	November

CIVIC

- Sharon Long will be leaving Noordhoek shortly and the NRPA will need a replacement for the Civic portfolio.

<i>ACTION ITEM</i>	PERSON RESPONSIBLE	DEADLINE
<i>Stephen to provide Brad with names of people showing interest on FB</i>	SC/BB	Ongoing

GENERAL

- Tread lightly feedback:
ToadNuts:
 - Focusing on clearing nurdles from local beaches, threatening marine life.
Educating the public via social media through short explanatory videos.
 - Organising nurdle clean-ups on Noordhoek Beach, Fish Hoek beach, Glencairn beach and others.
 - NRPA can help circulate the video to get others involved in this crisis.

Project Noordhoek:

- Busy with alien clearing and poo bins.
- Excellent meeting with SANParks to discuss alien clearing plan.
- Third Poo bin installed at NEAG Nature Sanctuary at beach area.

On the verge:

- Hugely successful Open Gardens, best in 6 years. Estimate 1000 visitors, R100k raised. 10% to Noordhoek Tourism with the balance going to On the Verge.
- Thrilled with feedback from visitors about the NEAG Sanctuary, so hoping that will be a regular participant in future Open Gardens.
- Will use the income raised to enlarge our work team by two more men to create 2 teams.

<i>ACTION ITEM</i>	PERSON RESPONSIBLE	DEADLINE
<i>Organise monthly contributions to be made to On the verge</i>	BB	November
<i>Help Spread the video for Toadnuts to try to get others involved in clearing nurdles</i>	IA/RA	October
<i>Set up meeting with Tread lightly groups to assist with media and publishing assistance.</i>	IA/AM	Ongoing
<i>Target Circular Economy and align with vision goals</i>	SS	Ongoing
<i>Approach videographer to put together short videos for the 2030 vision</i>	BB/IA	On going

TREASURER

- **Membership:** 161 members paid up for 2020
- **New members this month :** 6
- **Bank balance:** R 140k

<i>ACTION ITEM</i>	PERSON RESPONSIBLE	DEADLINE
<i>Follow up on membership invoices</i>	RS	October

COMMUNICATION

- **PR and Marketing**
 - Need direction on what it needed to focus on. Portfolios to assist with content.
 - Turn focus to Noordhoek community.

- The marketing document needs to be updated and circulated to all members. Better communication channels need to be established.
- Brainstorm a draft plan for the next year in November.
- Important to make NRPA activities more visible on social media.

<i>ACTION ITEM</i>	<i>PERSON RESPONSIBLE</i>	<i>DEADLINE</i>
<i>Brendan to forward communication strategy document to Kelly and Ingrid</i>	BJ/IA	November
<i>Brainstorm a draft plan for communication for 2021</i>	IA, Kelly, BJ	November
<i>Jon will draft factual comments regarding food trucks on behalf of NRPA to be published</i>	JL/IA/Kelly	October
<i>Write up article about the Open Gardens day</i>	LM/IA	November
<i>Set up a stand at Farm Village for people to sign up for NRPA (Barbara Elshove to help)</i>	IA/BE	November
<i>Stephen to give IA and KB Admin access to NRPA Facebook page</i>	SC/IA	Done

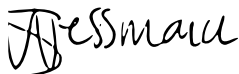
NEXT MEETING:

TUESDAY 17th November 2020 : 18h00 –19h30

Noordhoek Community Centre

MINUTES SUBMITTED BY

Santie Wessmann (Admin Support)



Brad Bing (NRPA Chair)