



MINUTES OF NRPA EXCO MEETING  
25 August 2020

PRESENT	Chair	Brad Bing (BB)
	Treasurer	Rob Speedy (RS)
	General	Brendan Jenman (BJ)
	Civic	Sharon Long (SL)
	Communication(Interim)	Ingrid Altman (IA)
BY INVITE	General Support	Joffy Mills (JM)
	Admin Support	Santie Wessmann (SW)
	Communication support	Stephen Cruickshank (SC)
	NEAG	Rob Anderson (RA)
	Circular Economy Vision	Steve Sharwood (SS)
Apologies	Planning support	Neil Potgieter (NP)
	Communication support	Leanne Mitchell (LM)

## WELCOME AND INTRODUCTION DONE BY CHAIRMAN

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Special welcome to Stephen Sharwood who has agreed to assist with the Circular Economy vision.

## DISCUSSION POINTS

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- **Circular Economy Vision**

- Aim is to become a self-sustaining community in a self-sustaining valley, which will have a positive impact on traffic, on roads and job creation.
- Continue In line with the 2030 Circular economy vision that found “importing” of labour and “exporting” of schooling unnecessary.
- Proposal for a survey to determine the current situation in Noordhoek.
- Survey directed at individual households as well as businesses.
- Provide necessary context to ensure accurate information will be provided.
- Essential to share next steps of the vision.

<b>ACTION ITEM</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<i>Brainstorm and prepare the survey for circular economy information</i>	SS/BJ/JM	September
<i>Brainstorm campaign to collect e-mails addresses for Noordhoek residents</i>	BJ/JM/IA	September
<i>Research coffee voucher possibilities</i>	IA	September
<i>Distribute survey to households and businesses in Noordhoek valley via various channels (FB; Whatsapp; mailchimp)</i>	BJ/JM/SC	Sept/Oct
<i>Populate the data from the Circular economy survey</i>	SS	Jan 2021

- **Discuss alternative way to do the 2020 AGM.**

- Set up AGM that can accommodate 50 people as allowed per lockdown regulations (on first booked first serve basis), with the balance of the members being able to participate via zoom.
- Investigate electronic vote for new Exco.

<b>ACTION ITEM</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<i>Set up date and confirm venue for AGM</i>	BB	September
<i>Organise and finalise audio visual equipment for AGM</i>	SW/RS	September
<i>Confirm Agenda items</i>	BB	September
<i>Send AGM Invite via mailchimp to members</i>	SW/SC	September
<i>Organise street banner</i>	BJ	September
<i>Mail Agenda to members</i>	SW/SC	September
<i>Finalise Portfolio nominees</i>	BB	September
<i>Co-ordinate electronic voting for new Exco</i>	RS	September
<i>Finalise Chairman's report with updated comments</i>	BB	September
<i>Prepare financial report</i>	RS	September
<i>Prepare visual presentation of SDP for members to view on website</i>	SL/JM	September
<i>Prepare final PPP</i>	BB/RS/BJ/SW	September
<i>Follow up with Jeremy Croudace in regards to Alien Vegetation booklet for AGM</i>	SW/SL	September
<i>Find alien vegetation expert to do 5 min presentation to be published on website.</i>	SL/RA	On hold
<i>Approach videographer to put together short videos for the 2030 vision</i>	BB/IA	On going

- **Covid-19 update**

- Level 2 from 17<sup>th</sup> August until further notice.
- Still restricted to 50 people at gatherings.
- Western Cape starting to decommission specialist hospitals wards.
- Situation in Masi stabilized, slow and steady decline in fatalities. Community feel supported and therefore remained positive.
- Government earmark R25m for food relief initiatives.
- Ocean View continue to be supported by structures already in play.

- **Land Invasions**

- The wetland is a major concern to pay urgent attention to.
- Looking at possibilities for renewable energy as a solution that can be beneficial to all communities concerned.

- **Silvermine Corner**

- Welcome the suggestion for Agricultural Veterinary Academic Hospital, but will be impossible to follow through since it is privately owned land.

#### MATTERS ARISING FROM PREVIOUS MINUTES

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- **Bus Shelters Design:**

- Waiting on the City to provide date for presentation.
- Do cost analysis and start fund raising as soon as we have approval from City.

<i><b>ACTION ITEM</b></i>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<i><b>Present design to the CoCT</b></i>	BB	September
<i><b>Do final cost analysis to be present at next meeting</b></i>	BB	On hold
<i><b>Prepare and send fundraising letter for bus shelters</b></i>	IA	On hold

- **Food trucks opposite the Garden Emporium:**

- The NRPA supports and encourages small business operations in the valley which create employment and contribute to the Circular Economy.
- Zoning of this piece of land is rural.
- A precedent has previously been set with commercial business and the NRPA takes a neutral stance and follows the correct and lawful procedures.
- Several complaints were brought to the attention of the NRPA ranging from: traffic concerns, noise and condoning illegal trade.
- Traffic and safety already a problem at that intersection.
- Future commercialisation of properties alongside Main Road a concern.
- Suggestion that should the current position of the food trucks be unlawful that they either apply for a permit or find an alternative spot allowing for legal and safe trading.

PLANNING

- **Priority to find experienced person to handle complicated planning issues.**
- **Generation School:** Awaiting reply. Successfully raised funds. Retain access funds for related future costs.
- **Houmoed Phase2:** Awaiting reply.
- **Land claim property next to Lake Michelle :**
  - Neil Potgieter had a meeting with Lake Michelle Estate Manager who has been dealing with the issue on Lake Michelle residents behalf and will be copied in on correspondence they have had with various authorities in regard to all the "illegal" structures being erected, etc as well.
  - Besides this, Lake Michelle is very concerned with the potential pollution that could be coming from this site and flushing into the Lake with all the winter rains.
  - NRPA should join the fight to assist with objections already happening.
- **Cape Farm 1529/ Imhoff Farm I & AP :**
  - Registered for the pre-phase to keep us informed about development.
- **Subdivision of properties**
  - Objections to single residential properties less than 1000 m2

<i><b>ACTION ITEM</b></i>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<i>Post Information piece on the school application to inform the community we do not oppose a school but the location is a problem.</i>	LM/BB/JM	7 August
<i>Follow up on illegal clearing and building of sheds on Land claim property next to Lake Michelle.</i>	NP	September
<i>Submit objection for Hoek street subdivision</i>	SW/MC/BB	September
<i>Renew FSPCF Subscription</i>	SW/RS	September

CIVIC

- **Land above Jakes**
  - Approach from resident to utilize land above Jakes for a safe dog and running (recreational) zone. Currently zoned for transport.
  - Not sustainable solution for organic allotments.

<b>ACTION ITEM</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<i>Start preparing SDP proposal under 2030 vision for members to view on website</i>	SL/JM	September
<i>Meeting with resident to discuss proposal in regards to land above Jakes for a recreational zone (running)</i>	SL	September

### GENERAL

- **Alien clearing on private land:**  
Concerns about aliens growing at a rapid speed in the valley. We urgently need a champion to drive and co-ordinate clearing on private land.
  
- **Tread lightly feedback:**
  - ToadNuts:
    - Despite curfew there is a 50% mortality rate. Have to raise awareness.
  - Project Noordhoek:
    - Prepared to assist other civic organisations where needed, not only to collect rubbish within the valley.
    - It needs a big team to clean OKW, ideally in bright reflective gear, with bollards and other safety measures. Will need bigger team and some assistance.
  - On the verge:
    - Open Gardens will be the 17-18 October.
    - Have asked Kathy Fish to present to Exco at September meeting.

<b>ACTION ITEM</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<i>Promote open gardens initiative from On the Verge. Kathy to provide promotional material to NRPA</i>	IA/LM/KF/BJ	August/ September
<i>Invite Kathy Fish to present at next meeting</i>	KF/ BJ	September
<i>ToadNuts to provide material to raise awareness for the toads breeding at the moment.</i>	JM/RA/IA	September
<i>Introduce Tread lightly groups to NRPA website where they can populate info and post events.</i>	IA/BJ	Ongoing
<i>Set up meeting with Tread lightly groups to assist with media and publishing assistance.</i>	IA/AM	Ongoing
<i>Target Circular Economy and align with vision goals</i>	SS	Ongoing
<i>Looking at Clearing Aliens between Amber Way &amp; Silvermine</i>	RA	September

TREASURER

- **Membership:** 148 members paid up for 2020
- **New members this month :** 6
- **Bank balance:** R 110k
  - 56 People donated towards legal fees for the generation school objection  
Raised R 43 100.

<i>ACTION ITEM</i>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<i>Follow up on membership invoices</i>	RS	September

COMMUNICATION

- **PR and Marketing**
  - Leanne Mitchell to write a general article about the 2030 Vision followed up by articles for each 2030 vision individually.
  - Articles to be published to website.
  - Agreed to make a financial contribution for the next three months towards improving social media coverage.
  - Set clear objectives for Kelly to follow.

<i>ACTION ITEM</i>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<i>Write up generic article on vision</i>	LM/IA	September
<i>Write up articles covering individual 2030 vision</i>	LM/JM	September
<i>Organise articles or posts for Kelly to publish</i>	IA	Ongoing
<i>Post articles on website, press and social media</i>	JM/BJ/SC/IA	Ongoing

**NEXT MEETING:**

**TUESDAY 29<sup>th</sup> September 2020 : 18h00 –19h30**

**Noordhoek Community Centre**

**MINUTES SUBMITTED BY**

Santie Wessmann (Admin Support)



Brad Bing (NRPA Chair)

