



MINUTES OF EXCO MEETING June 2018

DATE	28 June 2018
TIME	18h00-19h30
PRESENT	Chair Brad Bing (BB) Civic Sharon Long (SL) Planning Jenny Shaw (JS) Communication (apology) Treasurer (apology) General Liz Smith (LS)
BY INVITE	Michelle van Blommestein (MvB) Stephen Cruickshank (SC) Santie Wessmann (SW) Lynn Brown (LB) Greg Kocovaos (GK) Christopher Clarke (CC) Peter Ray (PR) Rob Anderson (RA)
APOLOGIES	Rob Speedy (RS) Brendan Jenman (BJ)

WELCOME AND INTRODUCTION DONE BY THE CHAIRMAN

DISCUSSION POINTS:

DISCUSSION	NRPA History, Constitution & Principles (LB)
<p>Due to new NRPA EXCO members serving the community each year it is necessary to review and revisit the constitution so that all Exco members understand and adhere to the principles of governance. Lynn Brown provided the background information that ultimately led to the NRPA being established. She discussed the principles and proposals that served as the foundation for the constitution that was completed in November 2014.</p>	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Chairman needs to approve the minutes (can be electronically signed)	BB	
LB will forward all suggested amendments prior to the 2019 AGM	LB	
Check Application Form is correct & Constitution needs to be on website	SC	

DISCUSSION	Local Community Radio Station (GK)
<p>Mr Greg Kocovaos, with his long history with ETC technical and understanding of the world of broadcasting, shared his views and discussed the viability and desirability on starting a local community radio station. Exco agreed to this in principle and that further information is required.</p>	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NRPA agrees in principle and needs more logistical input. JS will spread the word amongst the community.	JS & BB	

DISCUSSION	Local Community Radio Station (GK)
<p>Mr Greg Kocovaos, with his long history with ETC technical and understanding of the world of broadcasting, shared his views and discussed the viability and desirability on starting a local community radio station. Exco agreed to this in principle and that further information is required.</p>	

BJ to meet with Greg as the Noordhoekhub could integrate with this project	BJ	
Greg to draw up a proposal on how to move forward and send to BB	GK & BB	

DISCUSSION	Special Rates Area – SRA (CC)
<p>Christopher Clarke presented further information pertaining to Noordhoek becoming a Special Rates Area (SRA). Further information is required and a working team to be put in place.</p> <p>Process Plan:</p> <ul style="list-style-type: none"> • Form steering committee of 5 members – representative of the community and independent of any other organization. <p>CC is willing to play a strategic support role to steer the process and assist in drafting the business plan and budget. In principle NRPA are behind this process (BB)</p>	

MATTERS ARISING FROM PREVIOUS MINUTES:

DISCUSSION	NOORDHOEK COMMON
<p>A meeting took place on Tuesday 26th June at Monkey Valley to discuss the possible Heritage opportunity for the Noordhoek Common. It was a successful meeting and extremely interesting. A presentation was done by Bridgette OD who outlined opportunities we have in order to make this possible.</p> <p>Lynn Brown has volunteered her services to initiate the process and to be the liaison between the NRPA, City of Cape Town Heritage and Bridgette OD.</p>	

DISCUSSION	NOORDHOEK COMMON	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
LB will handle all communication and will drive this initiative on her own until such time as a working committee is established. LB will submit feedback to the NRPA Exco on a regular basis.	LB	

NRPA BUSINESS:

NRPA BUSINESS	PLANNING
<ul style="list-style-type: none"> • Lane closure at Old Cape Farm Rd: BB met with Neil Hart (the holder of the keys) and was explained the reason behind it being the safety of residents. Chris Bonthuys and the City need to give the okay and await action from the City on this. • Water abstraction from 36 Sapphire Way: City officials notified, and Wayne Dyason the Principal Inspector has referred it to Abdulla Parker of Head of Catchment Planning area south who has also alerted the National Department of Water abstraction in order to deal with this matter. • Jakes Restaurant: City says they have not received an application to increase the number of seats. • Cell Tower working group: Paul Warmeant, Julian Smit and JS met with Felicity Purchase, Simon Liell-Cock, Ossie Gonsalves and representatives from one of the developers to discuss policy, needs of the various cell coverage providers and possibilities for placement of towers in our valley. Various options discussed and need for policy changes highlighted. Actions tabled to be addressed by the City and by Ward Councillors. • FSPCF Exco meeting attended: Public participation on various fronts and need for proper platforms and guidelines. Still await Southern Transport plan and Masi development framework. Due out end July 2018. • Ward Council meeting attended: Anti-poaching (crayfish and abalone) discussed. 	

NRPA BUSINESS	PLANNING
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- **Recycling:** Just Breeze have subcontracted this out. Still being taken out of valley thus discussed how we can keep it local (job opportunities, etc)

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Follow up with Doug Jeffrey in regards to 110 house applications	JS	

NRPA BUSINESS	CIVIC
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- Brett Heron - MEC for transport, COCT media statement emphasised the **Special Planning Policies that are key for the Far South:**
 - ✓ Spatial Development Framework - available on COCT website
 - ✓ Southern District Plan 2012. A new District Plan is to be developed and will go through a Public Review Process. Opportunity for the Community to voice their views.
- **Houmoed Ave Comments by NRPA have been submitted** and are available on the Chand website for viewing.
- De Goede Hoop continuing to clear Alien Vegetation on Chapmans Peak Drive
- New Water Bylaw has been approved by COCT - some comments that affect Residents
 - ✓ No irrigation of gardens between 09h00 – 18h00 including well points & boreholes
 - ✓ Cannot hose down surfaces using water from a potable source
 - ✓ All pools to be fitted with pool covers
 - ✓ No cross connection piping too exist on Private Properties between potable and non-potable water systems

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

NRPA BUSINESS	GENERAL
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- Attended The Community Hub meeting at Monkey Valley and met members/representatives of various Noordhoek groups. Well done to BJ, the initiative was well received and look forward to supporting it.
- Researched the implications/conditions of Multi-Use 1 zoning which the Chapmans Peak development has applied for and shared with Exco, NEAG and De Goede Hoop FOA
- Attended the Heritage Grading information meeting at Monkey Valley and look forward to supporting Lynn Brown in taking this further.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

NRPA BUSINESS	TREASURER
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Financial position: R83k

Membership:

- Mally McCarthy is able to assist with administering the membership database and invoicing from August.
- 133 members are paid up (R28 300)
- Reminder statements will be sent end of July

NCC:

- Renovations progressing. Painting in progress hence the meeting room is temporarily unavailable. Expect to be complete in about 2 weeks.

Fibre:

- Although there is renewed activity on the Fibre infrastructure, no dates have been confirmed for the exchange connection yet.
- Telkom is inviting applications in the meantime, but these will not be processed until the trunk cables (ring) is connected. For more information, contact Jenni Floyd jenni@telkomagent.co.za

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send out reminder statements to members	RS	
Update database	RS	

NRPA BUSINESS	COMMUNICATION	
<ul style="list-style-type: none"> • Although BJ could not attend, he listened to the meeting on Dictaphone. • 19th June – met with changemaker regarding the hub. • BJ would like clarity on internal communications and use of social media, etc. he and the communication team currently working on a Communications Policy, which will require input and agreement from the EXCO. It will be completed section by section. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Meet with Greg re: radio and the hub	BJ	10/07/2018
BJ to get ChangeMaker profiles owned and completed on the hub	BJ	01/08/2018
Draft Internal Communication policy	BJ	Next Meeting
Draft use of Social media policy	BJ	Next Meeting
Draft agreement between NRPA and MyVillageCommunity, and get signoff	BJ	Next Meeting

NRPA BUSINESS	STRATEGIC CONVERSATION	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

NEXT MEETING:

THURSDAY 26 JULY; 18H00-19H30 AT NOORDHOEK COMMUNITY CENTRE

MINUTES SUBMITTED BY:

S Wessmann(Communication support)

MINUTES APPROVED BY:

Brad Bing (Chairman)
